



ATHENA YOUNG PROFESSIONAL AWARD NOMINATION INSTRUCTIONS

The ATHENA Young Professional Award actively supports and celebrates the ATHENA mission of supporting, developing and honoring women leaders, inspiring women to achieve their full potential—creating balance in leadership worldwide. The ATHENA Young Professional Award honors emerging leaders who strive toward the highest levels of personal and professional accomplishment, who excel in their chosen field, devote time and energy to their community in a meaningful way, and serve as a role model for young women.

THE CRITERIA

ATHENA Young Professional Award Nominees must meet each of the following criteria:

- The individual clearly serves as a role model for young women personally and professionally.
- The individual is an emerging leader who demonstrates excellence, creativity and initiative in his or her business or profession.
- The individual provides valuable service to improve the quality of life for others in the community.
- The individual is between the ages of 25 and 40.

COMPLETING THE FORM

- Nominations for the ATHENA Young Professional Award must be submitted using this nomination form.
- Answers must be submitted in the allotted space on the nomination form. Please do not change margins or the amount of allotted space for each question. Also, you must use at least an 11 point type face if you type the nomination submission.
- No extra documentation will be considered.
- The information submitted should support the award criteria of achievement, leadership and service
- Please submit a photograph of the nominee appropriate for marketing purposes.

THE PROCESS

A Selection Committee consisting of a diverse group of leaders from your community will review all nomination forms and select the ATHENA Young Professional Award Recipient.

**The ATHENA Young Professional Award Recipient will be announced:
Wednesday, November 12, 2008, 5:30pm to 8:30pm
Top of the Park (Inn on the Park)**

THE NOMINEE MUST BE PRESENT AT THE EVENT TO BE RECOGNIZED.

RETURN COMPLETED FORM AND NOMINEE PHOTOGRAPH TO:

Via Mail: The ATHENA Award
c/o The Business Forum
Crossroads Drive, Suite 3800
Madison, WI 53718-7961

Via Fax: (608) 443-2474; **Via Email:** tbf@reesgroupinc.com

DEADLINE FOR SUBMISSION IS MONDAY, SEPTEMBER 15, 2008.

ATHENA Young Professional Award Nomination Form (page 1 of 3)

Date: _____

NOMINEE:

Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Company/Organization Name: _____

Title/Position: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Work Phone : _____ Business Email: _____

NOMINATOR:

Name: _____

Company/Organization Name: _____

Title/Position: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

ATHENA Young Professional Award Nomination Form (page 2 of 3)

I. PROFESSIONAL LEADERSHIP

Provide specific examples of how the nominee has demonstrated leadership, excellence, creativity and initiative in his or her business or profession.

II. COMMUNITY SERVICE:

List local, state, national and international level participation. Include length of service and leadership offices held in civic and service organizations such as charitable activities, political pursuits, religious groups, chambers of commerce, merchants' associations, etc.



ATHENA Young Professional Award Nomination Form (page 3 of 3)

III. PERSONAL LEADERSHIP:

Provide specific examples of how the nominee serves as a role model for young women both personally and professionally.

ADDITIONAL INFORMATION PERTAINING TO CRITERIA:

Include any additional information you feel is important for consideration of the nominee, including a statement that the nominee is between the ages of 25 and 40. List awards, honors received, publications or articles supporting service to their profession, industry or community.